Online Safety Policy

Policy Purpose

Amala provides transformative education to young refugees globally. The purpose of this policy is to:

- Ensure the safety and wellbeing of children and young people is paramount when adults, young people or children are using the internet, social media or mobile devices, whether this takes place in a classroom environment, social environment or online learning environment.
- Provide team members and volunteers with the overarching principles that guide our approach to online safety.
- Ensure that, as an organisation, we operate in line with our values and within the law in terms of how we use online devices.

Policy Statement

Amala believes that children and young people should never experience abuse of any kind, and that everyone, regardless of age, disability, gender reassignment, race, religion, belief, sex, gender or sexual orientation have the right to equal protection from all types of harm and abuse.

Amala recognises the benefits that technology offers teaching and learning, and how it offers unique access to educational opportunities for communities that lack such access, including young refugees.

We ensure that all students and staff in our learning centres have access to the internet. Our educational approach encourages the integration of technology within both classroom settings and students' self-directed learning.

At the same time, Amala also recognises the risks and challenges that the online world presents and we have a duty to ensure that all children, young people and adults in our organisation are protected from potential harm online. We have a responsibility to help keep children and young people safe online, whether or not they are using Amala's network and devices.

This policy statement applies to all team members, volunteers, students, contractors and anyone else involved in Amala's work.

Policy Implementation

We will seek to keep children and young people safe by:

- Incorporating online safety into the role of Amala's Designated Safeguarding Leads.
- Ensuring that expectations of how to behave online are made clear for staff, volunteers and contractors in the Amala Team Code of Conduct

- Supporting and encouraging Amala students to use the internet, social media and mobile phones in a way that keeps them safe and shows respect for others through conducting a session on online safety during students' orientation week.
- Incorporating online safety into the Student Code of Conduct and Behaviour Policy
- Review and update the security of our IT systems regularly.
- Ensure personal information about children, young adults and adults involved in Amala is held secure and shared only as appropriate.
- Ensure that images of children and young people are used only after their written permission has been obtained and only for the purpose for which consent has been given.
- Provide training for team members about online safety as part of their safeguarding training.
- Examine and risk assess any new technologies or platforms before they are used within the organisation.

Reporting Concerns

Any concerns or incidents should be reported immediately to a Designated Safeguarding Lead (see below). The Designated Safeguarding Lead will take immediate action as outlined in the appropriate Safeguarding Reporting Procedures.

Roles and responsibilities - Designated Safeguarding Leads

Jordan

Lamis Abuazizeh Programme Manager, Jordan	lamis@amalaeducation.org

Kenya

Jimmy Onono Facilitator, Kakuma Camp, Kenya	onono@amalaeducation.org
Manahil Yagoub Musa Facilitator, Kakuma Camp, Kenya	manahil@amalaeducation.org
Mayen Ajok Jok Programme Coordinator, Kakuma Camp, Kenya	mayen@amalaeducation.org

Global

Amala Global	safeguarding@amalaeducation.org
Mia Eskelund Pedersen Co-founder and Co Executive Director	mia@amalaeducation.org

Sara Heinrich Designated Trustee Safeguarding Lead	sara@amalaeducation.org

Related Policies and Procedures
Safeguarding and Welfare Policy
Responding to Safeguarding Concerns Procedures
Responding to Safeguarding Concerns Against Amala Staff Procedures
Responding to Peer-On-Peer Safeguarding Concerns
Team Code of Conduct
Student Code of Conduct and Behaviour Policy
Data and Cyber Security Guidelines for Amala Staff